



Programme Specialist - Coordination

Job title:	Programme Specialist - Coordination
Level:	NOC
Location:	Moroto, Uganda
Full/Part time:	Full Time
Fixed term/Temporary:	Fixed-Term
Rotational/Non Rotational:	Non Rotational
Duration:	One Year (renewable subject to good performance)

The Position

The Programme Specialist Coordination will be based in the UNFPA decentralized office in Moroto, and will directly supervise:

- Programme Analyst in UNFPA Moroto office
- Programme Assistant in UNFPA Moroto office
- Driver in UNFPA Moroto office

The Programme Specialist-Coordination maintains collaborative relationships with all programme and project staff at the CO and field offices. Internal contacts include the programme staff in Moroto office, CO staff, including the Assistant Representative, the Programme Delivery and Coordination Specialist, the Programme Analysts, the technical teams as well as staff in other field offices. External contacts include partners in the Country Programme activities, District Local Government, UN agencies and other stakeholders.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; who are transparent, exceptional in how they manage the resources entrusted to them; and who commit to deliver excellence in programme results.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

Job Purpose:

Under the overall supervision of the Representative and direct supervision of the Programme Delivery and Coordination Specialist, the Programme Coordinator substantively contributes to the effective delivery of an integrated package of rights (SRHR/GBV/HIV) in Karamoja and the eastern part of Uganda.

The Programme Specialist Coordination will manage UNFPA programme delivery in the region and provide high quality technical inputs and managerial oversight of the decentralized UNFPA office in Moroto. The Programme Specialist Coordination is overall responsible for UNFPA programme development, implementation, results monitoring, knowledge management, and policy advocacy in the area of SRHR, GBV, HIV and gender equality in the region. S/he will work to keep the UNFPA



mandate high on the agenda of the Local Government and of the Local Development Partners, optimize the allocation of resources, influence policies and improve consistency and effectiveness of UNFPA's work in the region.

You would be responsible for:

- Overseeing UNFPA programmes in Karamoja and eastern region of Uganda to deliver an integrated package of rights (SRHR/GBV/HIV), i.e. managing, monitoring and evaluating ongoing UNFPA programme implementation in the area of GBV/SRHR for women and young people. This includes analyzing factors affecting the achievement of results, recommending corrective actions and following up on recommendations; providing technical support to ensure efficiency, effectiveness and coherence of programme implementation; Ensuring necessary support to Implementing Partners and robust tracking of programme implementation and financial expenditure
- Analyzing and interpreting the political, social and economic environment relevant to GBV, gender, SRHR and population and development in the region and identifies needs and opportunities for UNFPA assistance and interventions
- Contributing to effective coordination of programmes related to SRHR and GBV in the region by being actively involved in key coordination meetings at district and regional levels, and advocating for inclusion of GBV/Gender/SRHR priorities in district development plans and budgets
- Establishing and maintaining mutually respectful relationships with Implementing Partners and duty bearers in the region. Provide technical support to partners when needed, including training on GBV and Gender for service providers and NGOs/ CBOs.
- Contributing to creation and sharing of knowledge by collecting data, synthesizing and documenting findings and lessons learned, success stories and best practices.
- Keeping abreast of new policy developments and strategies analyzing policy papers, strategy documents, national plans and development frameworks, and prepares briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Providing technical support to the development of relevant advocacy and policy documents to address GBV and broader gender and SRHR issues at the regional level
- Supporting visibility and resource mobilization, including proposal writing, establishing and maintaining a network of donor and public information contacts and providing assistance in organizing and conducting donor meetings and public information events
- Participating in relevant humanitarian and disaster risk reduction planning and programming, including contingency planning and emergency appeal mechanisms
- Actively promoting and supporting UN Reform/delivering as one initiatives and the UN Area Coordination in the region to strengthen coordination, coherence and efficiency in the programmes.
- Providing administrative oversight including ensuring awareness and adherence to all organizational policies (audit guidelines and recommendation, travel, vehicle, procurement, human resources, security, etc) and represent UNFPA in compound and area security coordination. Ensure organizational equipment and assets are maintained in accordance with UNFPA policies and business practice.
- Liaising with the Operations Manager and the Programme Delivery and Coordination Specialist to strengthen Country Office support to field based offices and staff
- Facilitating professional development of staff and promote their safety and well-being



- As appropriate, undertaking any other related duties as required

Key Outcomes

The following will be the corresponding expected outcomes:

- Effective coordination of UNFPA programme delivery in the region
- Technical Support to district structures and Implementing Partners continuously provided as needed
- Regular policy and advocacy engagement at regional and national level on SRHR/GBV
- Findings and lessons learned, success stories and best practices documented from the region
- Contributed to resource mobilization efforts
- UNFPA Moroto Office adheres to organizational policies

Qualifications and Experience

Education:

Advanced degree in health, population, demography, development, law and/or other related social science field.

Knowledge and Experience:

- At least 5 years of professional experience in programme/project management in the public or private sector.
- Excellent communication skills and experience with management of staff.
- Substantive work experience in the field of SRHR, GBV and/or Gender in humanitarian and post conflict recovery setting is preferred.
- Specialized knowledge and experience within Health Systems Strengthening and integrated SRHR/GBV/HIV approaches is desirable.
- A thorough understanding of the UN system in general, and especially UNFPA mandate, its policies and operations and current development topics and political issues in Uganda will be an added advantage.

Languages:

Fluency in oral and written English is required

Required Competencies

<p>Values:</p> <ul style="list-style-type: none"> • Exemplifying integrity • Knowledge sharing/Continuous learning • Demonstrating commitment to UNFPA and the UN System • Embracing cultural diversity • Embracing change 	<p>Functional Competencies:</p> <ul style="list-style-type: none"> • Advocacy/Advancing a policy-oriented agenda • Leveraging the resources of national governments and partners/ building strategic alliances and partnerships • Delivering results-based programmes • Resource mobilization and donor relations
<p>Core Competencies:</p> <ul style="list-style-type: none"> • Achieving results • Being accountable • Developing and applying professional expertise/business acumen • Thinking analytically and strategically • Working in teams/ managing ourselves and our relationships • Working with people: Empowerment/Developing people/Performance management • Communicating for impact 	

Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus cost of living adjustment, rental subsidy, education grant, home leave, health insurance and other benefits as applicable.

Disclaimer

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>

In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.

Deadline for applications: 15th May 2020