



REQUEST FOR EXPRESSION OF INTEREST (REOI)

Date of the REOI: 22nd June, 2015

Closing Date for receipt of EOI: 30th June 2015, 4pm, East African Time

Reference: EOI/UNFPA/UGA/15/001

Address: procureug@unfpa.org

Description of requirements:

UNFPA is inviting Expressions of Interest (EOIs) from eligible Implementing Partners in respect to the provision of a full range of the following services:

1. Improved Sexual and Reproductive Health;
2. Improved priority on Adolescents and Youth;
3. Advancement of Gender equality and women empowerment; and
4. Strengthened national policies and development agenda.

Potential Service providers

This REOI is addressed to all potential Public and private organisations with experience in providing similar services.

UNFPA is particularly interested in identifying competitive partners that can offer the complete range of services listed above.

Only registered and recognised organisations are invited to express interest:

Procedure for submission of EOI:

Interested organisations are encouraged to provide information on:

- a) Name of the company, address and legal status;
- b) Copy of Valid Registration certificate;
- c) Evidence of Tax Registration and fulfilment of tax obligations, if applicable;
- d) Audited financial statements for the last 3 years; and
- e) A description of the existing operations in the relevant area of operation indication period of existence.

The information should be returned to UNFPA, with physical documents to UNFPA Plot 12A Baskerville Avenue, Kololo or by e-mail to procureug@unfpa.org on or before the indicated deadline.

Note:

- (a) **Prices are not required at this stage.** UNFPA is seeking to identify organisations interested in participating in a future competition.



- (b) **This EOI does not constitute a solicitation.** UNFPA reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. UNFPA also reserves the right to require compliance with additional conditions as and when issuing the final solicitation document. Submitting a reply to an EOI does not automatically guarantee receipt of the solicitation when issued.

GUIDELINES FOR ELECTRONIC SUBMISSION

1. Bidders shall make clear reference to the specific EOI in the subject field as instructed, otherwise proposals may be rejected. Clearly specify: [EOI \(name of product\) 001, company name](#) specify in the subject field.
2. Responses received at the procureug@unfpa.org mailbox are kept undisclosed and shall not be opened before the scheduled opening date.
3. E-mail submission shall not exceed 10 **MB**. An auto-generated response will respond to emails received by the procureug@unfpa.org email box.