

Terms of Reference:
Documentation of Good Practices of the “Better Life for Girls’ Program

UNFPA is seeking to contract a highly experienced consultant/Institution to provide guidance and support to improved programming on ending teenage pregnancy and child marriage in Karamoja and Eastern Uganda.

1. Background

As part of the contribution to the global agenda of the Sustainable Development Goals, to promote gender equality and empower women and girls especially the most vulnerable group adolescent girls, the Government of the Republic of South Korea, through the Korea International Cooperation Agency (KOICA), approved a grant of 5 Million US dollars for a period of two and a half years (2016 - 2018) to support the Government of Uganda adolescent health sector. This fund is coordinated by the UNFPA-Uganda, supporting the Government of Uganda “To strengthen national capacity to deliver improved sexual and reproductive health outcomes and socio-economic empowerment for adolescent girls”.

The Better Life for Girls (BL4G) is a multi-sectoral initiative in Uganda which underpins efforts to prevent teenage pregnancy and under-age marriage so as to reap the girl effect dividend, targeting girls’ education, health and profession in the Karamoja and Eastern regions of Uganda. The BL4G initiative merges together different sectors including Ministry of Health (MoH), Ministry of Education and Sports (MoES), Ministry of Gender Labour and Social Development (MoGLSD) and different stakeholders BRAC, Straight Talk Foundation, Inter Religious Council of Uganda (IRCU), Reach a Hand Uganda (RAHU), communities, religious and cultural institutions and 14 districts, Amuria, Bududa, Butaleja, Iganga, Kapchorwa, Katakwi, Mayuge in Eastern Uganda and Abim, Amudat, Kaabong, Kotido, Moroto, Nakapiripirit, and Napak in Karamoja region. The programme has the following outcomes and outputs;

Outcome 1: Increased accessibility and utilization of age-appropriate SRHR information and services by adolescent girls.

- Output 1.1: A school environment for adolescent girls that is responsive to their gender and age specific SRHR needs.
- Output 1.2: Health workers are skilled in the provision of adolescent and youth friendly, age-appropriate, SRHR information and services for adolescent girls.

Outcome 2: An enabling environment which promotes socio-economic empowerment and control over their earnings for adolescent girls for the prevention and mitigation of effects of teenage pregnancy

- Output 2.1: Increased access to life skills for adolescent girls in the target districts.
- Output 2.2: Increased community abandonment of cultural practices that contribute to teenage pregnancy.

2. Purpose:

This assignment is to provide a synthesis of good practices under outputs 1.1, 1.2 and 2.1 of the KOICA funded Better Life for Girls project, for the period 2016-2017. The consultant is expected to document and share initiatives that provide new approaches and good practices relevant to a wider scale or have a potential to become so. This will be backed up by stories and testimonies of change, where necessary. The aim of this is to capture and share practices and experiences in order to build a collective knowledge network and inform learning from the experiences. A “**good practice**” can be defined as follows:

A good practice is a technique or methodology that, through experience and research, has proven to reliably lead to a desired result. A commitment to using the good practices in any field is a commitment to using all the knowledge and technology at one's disposal to ensure success. Some of the characteristics of a good criteria include relevancy in addressing the operational and programming areas; Innovative in demonstrating new and creative ideas to solving the problems; impact demonstrates a positive and tangible result that enhances program delivery and contributes to long term results and Replicability in that it serves as an effective model and has potential for application to other contexts/programs. Documentation of good practices criteria/template is attached in **Annex**.

The overall purpose of the consultancy is to synthesize and document the lessons learnt and good practices from the implementation of the Phase II and the Bridging Phase of JPGBV initiatives as part of the programmatic learning and improvement of the GBV related interventions.

Specifically, the Consultant (s) is expected;

1. To identify from the existing reports, implementing partners, and field exercise the good practices and lessons learnt for the three identified outputs for this review.
2. To undertake further in-depth analysis and documentation of the lessons learnt and four good practices.

3. Expected results: (measurable results)

The selected consultant/firm will be expected on a number of deliverables to deliver on the below specified scope of work. Before commencing on the assignment, the consultant will deliver a an inception report Plan of Action outlining the detailed approach and methodology to

this assignment and which will be discussed and agreed with UNFPA specifically, the consultant is have the following deliverables.

1. Evidence generation. The consultant will conduct field work to programme areas and beneficiaries to collect evidence on the selected promising good practices for documentation.
2. Document four good practices in accelerating action to prevent teenage pregnancy and child marriage by mobilizing communities and strengthening youth friendly service provision and skills based sexual reproductive health education including HIV prevention for adolescent girls 10-19 years. The compendium of four good practices should focus on effective and scalable interventions.
3. A manuscript/abstract of the documentation of the four good practices for submission to scientific journal/conference.

4. Methodology and Approach

The assignment will involve a desk review of existing documents including project and activity reports. It will also involve field visits to various districts to interact with the implementers at district level and the beneficiaries. Field visits will focus on the interventions under the three outputs identified as the focus for this review. The results framework of the BL4G will provide the basis for the methodology, assessing the good practices at the output level and their contribution to outcome level changes.

5. Timeframe and Deliverables:

The consultancy is expected to be undertaken between 1st November and 31st December 2017. Key deliverables for this assignment include the following;

Review Stages	Deliverables	Timelines
Preparatory stage		
Consultations on the Terms of Reference	Terms of Reference (final)	1 day
Review and agreement on the technical and financial proposal UNFPA	Final proposal agreed upon by UNFPA and the consultant/institution	5 days
Inception stage		
Inception	Inception report	5 days

Review criteria matrix Mapping all stakeholders and key documents for desk review		
Data collection stage		
Desk review	Desk review report	3 days
Field consultations/ Data collection (field)	Draft report	10 days
Reporting stage		
Compilation / Analysis of findings/recommendations	Draft documentation of four good practices.	5 days
UNFPA reviews and provides feedback on the draft documentation.	UNFPA response	5 days
Stakeholder validation and consultation workshop	Stakeholder feedback captured and incorporated in final compendium of good practices and key operational consideration document.	2 days
Submission of final good practice documentation	Consultant to present final documentation.	3days
Develop an abstract	Draft abstract submitted to UNFPA.	2 days

6. Key competences and experience required:

The consultant/firm should have expertise in research for documentation of good practices and dissemination of research data. The team members should have at least 8 years of relevant experience. Masters or doctoral-level qualifications in Public Health, Development Studies or Social Science preferred. Sound technical experience in sexual and reproductive health programming, particularly around adolescents and young people. Proven track record and solid understanding of community-facility linkage strategies and community-based approaches.

7. Technical evaluation Evaluation Criteria (Technical evaluation shall be weighted at 60%)

No.	Criteria	Score
1	Qualifications and Professional experience of the Team	30
2	Approach and methodology for the assignment	30
3	Experience of the firm	40

Bids that do not score atleast 70% of the technical score shall not be considered further.

8. Financial Evaluation (Financial evaluation shall be weighted at 40%)

8.1 The maximum number of points for the Financial Bid is 100. This maximum number of points will be allocated to the lowest price. All other Financial Bids will receive points in inverse proportion according to the following formula:

$$\text{Financial Score} = \frac{\text{Lowest Bid (\$)}}{\text{Bid being Scored (\$)}} \times 100 \text{ (Maximum Score)}$$

8.2 Total score

The total score for each Bidder will be the weighted sum of the technical score and financial score. The maximum total score is 100 points.

$$\text{Total Score} = 60\% \text{ Technical Score} + 40\% \text{ Financial Score}$$